

HILLSIDE PRIMARY SCHOOL



Rushey Way

Lower Earley, Reading

Berkshire RG6 4HQ

Tel: 0118 9755771

Email: admin@hillside.wokingham.sch.uk

Headteacher: Mrs N Morris

Application form for admission to Hillside School & Hillside Nursery



Pupil Details

Surname: Forenames:

Gender: Male/Female (please circle) Date of Birth:.....

Address:

.....

Home telephone number (including code).....

Home email address:

Priority 1

Full Name: _____

Relationship to child: _____

Address (if different from above)

Mobile No: _____

Home No: _____

Work No: _____

Email address: _____

Priority 2

Full Name: _____

Relationship to child: _____

Address (if different from above)

Mobile No: _____

Home No: _____

Work No: _____

Email address: _____

For additional contacts please detail below (e.g. child minder/grandparent/family friend)

Priority 3

Full Name: _____

Relationship to child: _____

Address (if different from above)

Mobile No: _____

Home No: _____

Work No: _____

Email address: _____

Priority 4

Full Name: _____

Relationship to child: _____

Address (if different from above)

Mobile No: _____

Home No: _____

Work No: _____

Email address: _____

Health Information:

Doctors Name/Surgery/Telephone number : _____

Medical History/Special needs/Allergies (please continue on separate sheet if necessary) _____

Dietary Requirements e.g. vegetarian, no beef, no pork, nut allergy, no dairy, halal etc _____

Additional information

Please include any outside agencies your child has had support from e.g.: Educational Psychologist, CAHMS, Speech and Language Therapist

Name, address, telephone numbers and dates of previous schools/nursery/primary schools attended by the child.

Names/Date of birth of siblings:: _____

NURSERY APPLICATIONS

If Applying for a nursery space please note that you are applying for 15 hours in total per week, either 5 morning sessions or 5 afternoon sessions. Please indicate below whether you would like mornings or afternoons or whether you qualify for 30 hour funding. Places are allocated following strict criteria and we are unable to guarantee your preference.

AM

PM

30 HOUR FUNDING

Please note: If you are unmarried and this child was born after 1st December 2003, we will need one of the following to confirm the Father's Parental Responsibility:

- A full birth Certificate showing the Mother and Father's name or
- A copy of your Parental Responsibility Agreement (This is a legal document which the Mother must sign and must be witnessed and filed with the Principled Registry or
- A Parental Order (PRO) (The Father can apply for a PRO if the Mother refuses to make a PR agreement) or
- A Residence Order (This confers Parental Responsibility)

The information was provided by (please sign) _____

FOR OFFICE USE ONLY:

Date of application: //

Full Birth Certificate seen : YES NO

Signed: _____

Proof of Address : YES NO

details: _____

PRO in place : YES NO

RO in place YES NO

COLLECTION AND RECORDING OF PUPIL'S ETHNIC BACKGROUND

Our ethnic background describes how we think of ourselves. This may be based on many things, including, for example, our skin colour, language, culture, ancestry or family history. **Ethnic background is not the same as nationality or country of birth.**

Please study the list below and tick one only to indicate the ethnic background of the pupil named on this registration form.

WHITE

- British
- Irish
- Traveller of Irish Heritage
- Gypsy/Roma
- Any other White background

ASIAN OR ASIAN BRITISH

- Indian
- Pakistani
- Bangladeshi
- Any other Asian background

OTHER

- Chinese
- Any other ethnic background (specify)

MIXED

- White and Black Caribbean
- White and Black African
- White and Asian

BLACK OR BLACK BRITISH

- Caribbean
- African
- Any other Background

I DO NOT WISH ANY ETHNIC BACKGROUND CATEGORY TO BE RECORDED

Religion and Language (please tick one box only)

- | | | |
|------------------------------------|---|--|
| <input type="checkbox"/> Buddhist | <input type="checkbox"/> Muslim | I do not wish to have recorded: |
| <input type="checkbox"/> Christian | <input type="checkbox"/> Roman Catholic | |
| <input type="checkbox"/> Hindu | <input type="checkbox"/> Sikh | |
| <input type="checkbox"/> Islam | <input type="checkbox"/> No Religion | |
| <input type="checkbox"/> Jehovah | <input type="checkbox"/> Refused | |
| <input type="checkbox"/> Jewish | <input type="checkbox"/> Other (please specify) | |
| | | |
| | | <input type="checkbox"/> Any language category |

LANGUAGE/S SPOKEN BY PARENT AT HOME - please specify _____

LANGUAGE/S SPOKEN BY PUPIL AT HOME - please specify _____

This information was provided by (please sign): _____

PHOTOGRAPHIC CONSENT

In order to comply with the Data Protection Act 1988, we require your written consent to allow/disallow any photographs taken in school or pertaining to any school related activities to be reproduced in any of the following ways (including but not limited to):

To promote the enjoyable and exciting events and activities that we do at Hillside, we will be uploading images of children throughout the year onto our Website, Facebook and Twitter pages. The same protocols will apply as stated in our "All in One E-Safety" Policy, in that names will not be used with photographs published.

- School Social Media e.g. Website, Facebook & Twitter pages
- Local Press
- Press related articles in connection with the LEA including School Prospectus
- Displays throughout the school
- Annual school photograph
- School Events e.g. Productions, Sports Days, Trips etc.

Please complete as appropriate:

Child's name (please print) _____ Class _____

I/we CONSENT to my/our child being photographed and said photographs being used in connection with any of the above activities

I/we DO NOT CONSENT to my/our child being photographed and said photograph being used in connection with any of the above activities.

PLEASE NOTE: By giving permissions this will last the whole time the child is at Hillside Primary and that it is the parent/guardian's responsibility to notify Hillside Primary of any changes to this permission.

Signed (Parent/Carer) _____ Date: _____

Please print name _____

RESPONSIBLE INTERNET USE

The school has installed computers with Internet access to help our learning.

These rules will keep us safe and help us to be fair to others.

Using the computers:

- I will only access the computer system with the login and password have been given, which I will keep secret;
- I will not access, or delete, other people's files;
- I will not bring in Memory Sticks or CDs from the outside school and try to use them on the school computers without permission;
- I understand that if I deliberately break these rules, I could be stopped from using the computers

Using the Internet:

- I will ask permission from a teacher before using the internet;
- I will report any unpleasant material to my teacher immediately because this will help protect other pupils and myself;
- I understand that the school may check my computer files and may monitor the Internet sites I visit;
- I will not complete and send forms without permissions from my teacher;
- I will not give my full name, my home address or telephone number when completing forms;
- I will respect copyright;
- I will not use Internet chat facilities;
- I understand that if I deliberately break these rules, I could be stopped from using the internet or the computers.

Using e-mail:

- I will only use the school e-mail facility, I will not try to access my home e-mail account;
- I understand that e-mail messages I receive or send may be read by others;
- I will only send polite and responsible messages;
- I will only e-mail people I know, or those my teacher has approved;
- I will only send an e-mail when it has been checked by a teacher;
- I will never give my full name, my home address or telephone number;
- I will not use e-mail to arrange to meet someone outside school hours;
- I will tell my teacher if I get an e-mail I do not like

Please complete, sign and return to the school office

Pupil:

Class

Pupils Agreement

I have read, or shared with an adult, the school Rules for Responsible Internet Use and the Learning Hub Rules. I will use the computer system and Internet in a responsible way and will obey these rules at all times.

Signed:

Date: □□/□□/□□

Parent's/Carers Consent for Internet Access

I have read and understood the school rules for responsible Internet use and the Learning Hub Rules and give permission for my child to access the Internet. I understand that the school will take all reasonable precautions to ensure pupils cannot access inappropriate materials. I understand that the school cannot be held responsible for the nature and content of materials accessed through the Internet. I agree that the school is not liable for any damages arising from the use of the Internet facilities.

Signed :

Date: □□/□□/□□

Parent's/Carers Consent for Web Publication of Work

I agree/disagree (**delete**) that, if selected, my child's work may be published on the school website. I will notify the school if there are any changes to this permission.

Signed :

Date: □□/□□/□□

Please print name:

Please note your child will not be able to partake in any internet activities until this form is signed and returned to school.

Hillside's Learning Hub Rules

Guidelines for the Use of the Hub (our new Learning Platform)

To keep safe when I am using the Hub and the internet:

- I will always ask an adult before I use a computer
- I will only search the web if an adult is with me to help.
- I will only use websites that my school and my parents/carers say are safe.
- I will only log on with my own username and password and I will not use one that belongs to someone else.
- I will not tell anyone else my Hub password and I will always log off from the Hub when I have finished.
- I will not put any personal information—telephone number, address etc on my eportfolio.
- I know that images and text on the web belong to somebody else and I should not copy them and use them on the Hub.
- I will be sensible about what I put on the Hub.
- I will only send messages to people I know. I know that I shouldn't send unkind or abusive messages to anyone.
- I will report any frightening or bullying messages to an adult.
- I will tell an adult if I find anything that upsets me on the internet.

I know that I can only use the Hub if I agree with all these rules.

Food and Drink Agreement

During their time at Hillside, your child may have the opportunity to participate in food and drink tasting and making activities. If you would like to give permission for your child to be able to participate in these activities, please complete the agreement slip below.

Please note that by filling in and signing the form you will be giving permission for your child to take part in the food and drink tasting activities for the remainder of their time at Hillside. **Therefore, if your child does develop any allergies between now and the end of their time in the school YOU MUST let the School Office know immediately, both verbally and in writing.**

I give permissions for my child to take part in all food and drink tasting and making activities

My child has the following known allergies _____

I am aware that I am responsible for informing the school office, both verbally and in writing, if my child develops any allergies.

Child's name: _____

Parent's name: _____

Parent's signature: _____ Date: □□/□□/□□

This form will allow your child to partake in all offsite trips/visits during their education at Hillside Primary. If you wish your child to join in the activities offered by each year group, complete and sign the form and return as indicated in the information. **It is imperative that any changes in contact details or medical requirements are notified to the school immediately they occur.**

| | | |
|--|--------------------------------|--------------------------------|
| School: Hillside Primary | | Class at time of signing form: |
| Pupil's name | | Date of Birth: |
| Home address: | | |
| Home telephone no. (incl. STD code) | Other numbers (work or mobile) | |
| How could you be most easily contacted in an emergency? | | |
| Is your child receiving medical treatment at present? If so, please give details: | | |
| Please give details of any medical conditions that might affect your child's performance or safety on this activity (please advise of any infectious illness in the 4 weeks prior to departure): | | |
| Please give your family doctor's name and address: | | |
| Please add any further information on a separate sheet as necessary. | | |

| |
|---|
| <p>Statement</p> <p>I understand that I will receive information regarding any proposed off site/extra-curricular activity that my child will take part in during their time at Hillside Primary.</p> <p>I agree to staff giving permission for any emergency treatment that the medical authorities deem necessary. I undertake to inform the school of any changes in my child's fitness or changes to emergency contact details. I have ensured, as far as I reasonably can, that my child understands that it is important to safety that any rules and instructions given by the staff in charge are obeyed.</p> <p>Signed: Date:</p> <p>Please indicate relationship to child:</p> |
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